

**FOR YOUR NEXT  
CONFERENCE VENUE  
THINK**



**KINGSGATE HOTEL**  
HAMILTON

**KINGSGATE HOTEL HAMILTON  
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HAMILTON  
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Thank you for considering Kingsgate Hotel Hamilton, as your proposed venue for your next Conference, Meeting or Function. To follow our Conference Pack for your perusal.

On each of the following pages we have detailed basic information on our Conference Facilities. Included is a selection of breakfast, morning, afternoon tea and luncheon menus for your consideration. Please advise if you require further details on Dinner and Banqueting menus. All menus are samples only and can be tailored to suit your budget or dietary needs.

Our professional consultants will work closely with you, ensuring all of your requirements are met. They will also assist in co-ordinating accommodation and refreshment requirements to complement your schedule. Remember – we thrive on challenges and will do everything to ensure your event is a totally successful and memorable one.



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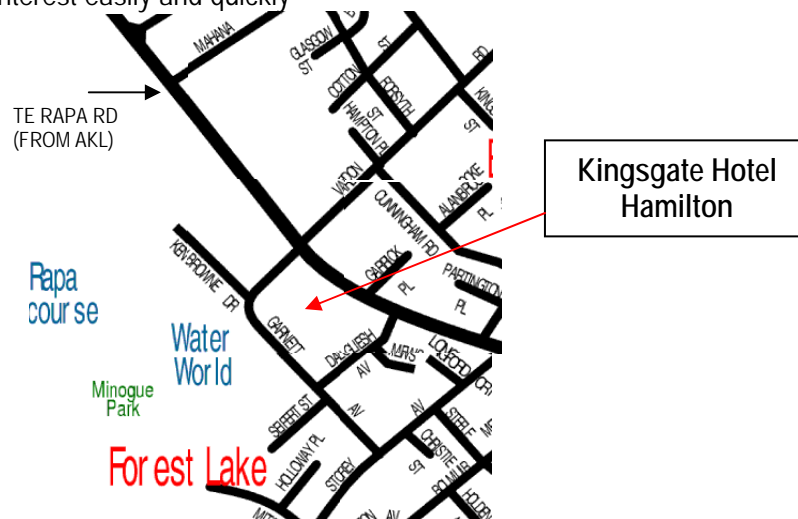
## LOCATION

The Waikato is said to be one of the world's greenest and richest agricultural producing regions. Right at the heart of all this is Kingsgate Hotel Hamilton.

Ideally situated as base from which to tour the Waikato region, whether your visit is for business, pleasure or recreation.

Hamilton is New Zealand's biggest inland city and the country's fourth largest overall.

Kingsgate Hotel Hamilton is merely minutes away from the city centre and ideally situated to reach most places of interest easily and quickly



## ACCOMMODATION

- A total of 147 rooms, including 4 rooms for people with disabilities, 108 standard rooms, 34 premiums rooms, and 5 suites with spa bath
- Non-smoking rooms available
- Direct Dial Telephone
- Mini Bar
- Tea and Coffee making facilities
- Iron and Ironing Board
- Hair Dryer
- Sky TV
- Check out time is 10.00am
- Check in time is 2.00pm

## **CONFERENCE AND BANQUET FACILITIES**

Four Conference Rooms with Reception Lounges and Bar. Seating 600 theatre style combined

The Conference Foyer provides a separate entrance and registration area with a weatherproof entrance canopy

Three Seminar Rooms, seating 30 theatre style in each room.

## **RESTAURANT AND BARS**

- Our Restaurants offer A la Carte and Buffet style dining. Open for breakfast from 6.30am, lunch from 12pm – 2.00pm and for dinner from 6.00pm daily
- Our Lounge Bar is open from 5.00pm and is the perfect place to relax

## **SERVICES AND FACILITIES**

- Guest Laundry – same day drycleaning
- Babysitting services (notice required)
- 24 hour room service
- Secretarial services available
- Foreign exchange facility
- Free guest parking
- 3 Spa Pools
- 1 Tidal Flow Pool
- 24 piece gym
- 2 Steam Rooms
- Full Changing Rooms with Lockers

## **TRANSPORTATION**

- Auckland – 110km (1.5hours)
- Airport – 17km (20 minutes)
- City Centre – 3km
- Railway Station – 2.5km
- Golf Course – 2.5km
- Waitomo Caves – 80km
- Claudelands Showgrounds – 5km
- Waterworld Pools Te Rapa – 100m
- Ten Pin Bowling – 3km
- Mystery Creek Pavilion – 17km
- Hamilton Gardens – 7km
- Lake Domain – 3km

## **POINTS OF INTEREST**

- Waitomo Caves
- Waterworld Pools
- Hamilton Zoo
- Waipa Delta
- Waikato Museum
- Waikato Balloon Festival
- Waikato Fieldays
- Hamilton Gardens
- Thoroughbred Stud Tours



## CONFERENCE FACILITIES AND SERVICES

Within this pack are the detailed specifications and configurations for the Conference Rooms at Kingsgate Hotel Hamilton. Optimum flexibility is offered in terms of style, seating arrangements and presentation facilities. All Conference Rooms are partitioned by soundproof folding doors and have a floor to ceiling height of 3m. Reception Lounges are attached to each Conference Room and provide an area for breakouts, catering and displays. Each Reception Lounge has a built-in Bar. The conference facilities are connected to the Conference Foyer and Main Reception via a 2m wide passage.

The Conference Foyer provides a separate entrance and registration area with a weatherproof entrance canopy. An office and storage area is available for the Conference Organizer. Parking is available for 300 cars.

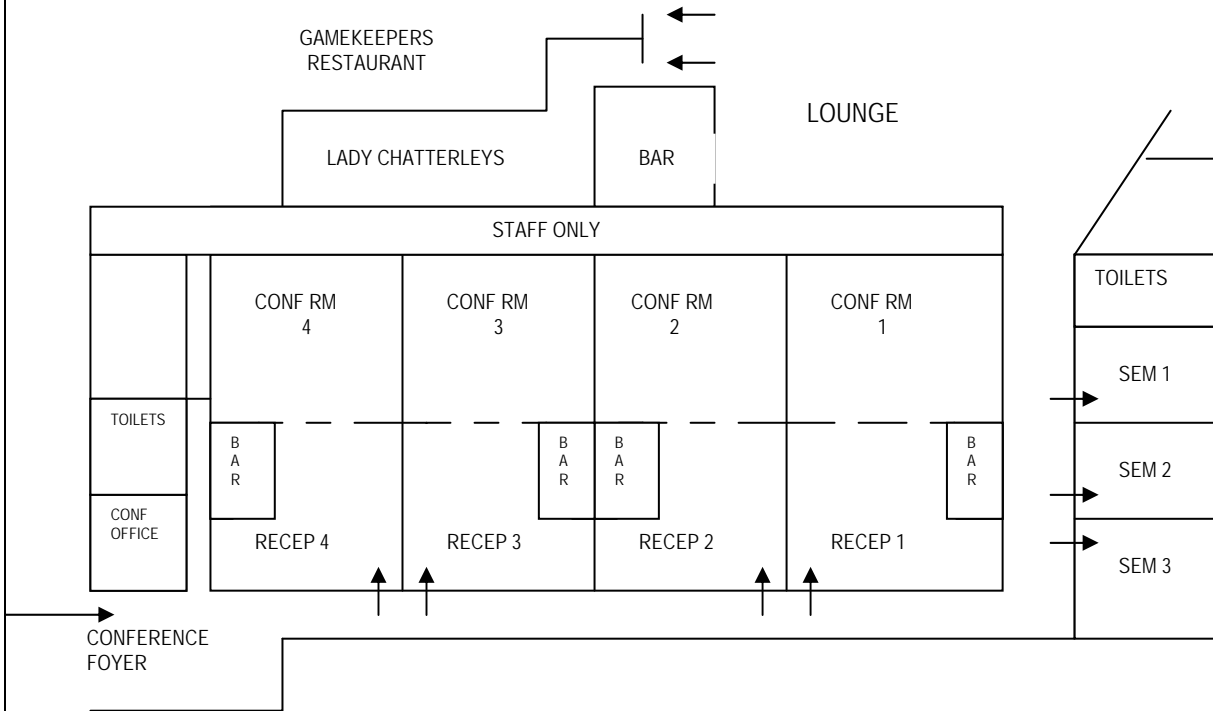
All prices are inclusive of Goods and Service Tax (GST) unless otherwise stated.

All prices are correct at the time of printing.



**KINGSGATE HOTEL**  
HAMILTON

**CONFERENCE ROOM FLOOR PLANS**



**CONFERENCE ROOM CAPACITIES**

ROOM	DIMENSIONS	SQM	THEATRE	CLASSROOM	U-SHAPE	COCKTAIL	BANQUET
Conference Foyer	14.3 x 9.6	139					
Conference Rooms (Combined)	15.3 x 40.4	600	600 -	320	180	460	500
Conference Room 1	15.3 x 10.1	150	150	80	45	70	80
Conference Room 2	15.3 x 10.1	150	150	80	45	70	80
Conference Room 3	15.3 x 10.1	150	150	80	45	70	80
Conference Room 4	15.3 x 10.1	150	150	80	45	70	80
Reception Lounges (Combined)	12.0 x 40.4	400	200				
Reception Lounge 1	10.0 x 10.1	100	50				
Reception Lounge 2	10.0 x 10.1	100	50				
Reception Lounge 3	10.0 x 10.1	100	50				
Reception Lounge 4	10.0 x 10.1	100	50				
Seminar 1	10.9 x 5.0	50	24	20	12	20	
Seminar 2	10.9 x 5.0	50	30	20	12	20	
Seminar 3	10.9 x 5.0	50	30	20	12	20	

## ROOM HIRE COSTS

Conference Room	\$350.00
Seminar Room	\$130.00
Lady Chatterley's	\$350.00

## EQUIPMENT HIRE COSTS

Whiteboard & Pens (1 x per Conference Room)	Complimentary
Whiteboard & Pens extra	\$20.00
Flipchart & Pens (1 x per Conference Room)	Complimentary
Flipchart & Pens extra	\$20.00
Extra Paper	\$15.00
Carousel Slide Projector	\$40.00
Overhead Projector	\$40.00
Small Screen (1.8m x 1.9m)	\$20.00
Large Screen (2.4m x 2.4m)	\$45.00
TV & Video (25")	\$60.00
Small Electronic Whiteboard (90cm x 60cm)	\$60.00
Large Electronic Whiteboard (1.8m x 91cm)	\$120.00
Data Projector	\$220.00
Sound System only	\$60.00
Standing Microphone	\$40.00
Lapel Microphone or Roving Microphone	\$50.00
CD Player	\$35.00
Divider Screen	\$10.00

## SECRETARIAL SERVICES

### FAXES

National	\$2.50 first page \$2.00pp thereafter
International	\$5.50 first page \$5.00pp thereafter

### PHOTOCOPYING

Single Sided	\$0.35
Double Sided	\$0.40
A3 copies	\$0.45
Overhead Transparencies	\$1.10
Typing – Per Hour	\$12.00

### COLOUR PHOTOCOPYING

A4	\$2.00
A3	\$4.00

**All hire charges are based on per day**



## MENU SELECTIONS

When planning your catering requirements, we offer several different options.

For those who would like to keep working through lunch we can offer a working lunch served into the Conference Room.

Our Executive Chef will prepare a "Chefs Selection" menu using the fresh seasonal produce and including any favourites or preferences you may request. The menus will vary daily for conferences extending over two days or more.



**KINGSGATE HOTEL**  
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## **BREAKFAST**

### **BUFFET CONTINENTAL BREAKFAST**

\$13.90 per person

Oven Baked Selection of Morning Bakeries – Danishes, Muffins,  
Breakfast Rolls, Wholemeal and White Toast  
With Honey, Preserves and Butter

Choice of Orange, Pineapple, Feijoa or Tomato Juice  
Display of Seasonal Fruits

Weetbix, Cornflakes, Rice Bubbles or Honey Toasted Muesli  
With Marinated Fruits  
Fruits or Plain Yoghurt, Low or Full Fat Milk

### **BUFFET COOKED BREAKFAST**

\$19.90 per person

Oven Baked Selection of Morning Bakeries – Danishes, Muffins,  
Breakfast Rolls, Wholemeal and White Toast  
With Honey, Preserves and Butter

Choice of Orange, Pineapple, Feijoa or Tomato Juice  
Display of Seasonal Fruits

Our Hot Selection of Eggs, Grilled Bacon,  
Grilled Sausages, Tomatoes, and Hashbrowns

Weetbix, Cornflakes, Rice Bubbles or Honey Toasted Muesli  
With Marinated Fruits  
Fruits or Plain Yoghurt, Low or Full Fat Milk

**Additional Breakfast Menus available on Request**



## MORNING AND AFTERNOON TEAS

MENU	MENU	PRICE
A	Tea and Coffee	\$3.00 per person
B	Tea, Coffee and Biscuit Selection	\$4.50 per person
C	Tea, Coffee and Meringue Tear Drops	\$4.50 per person
D	Tea, Coffee and Buttermilk Scones	\$5.00 per person
E	Tea, Coffee and Sweet or Savoury Muffin	\$5.00 per person
F	Tea, Coffee and Danish Pastry Selection	\$5.00 per person
G	Tea, Coffee and Brownie Slice	\$5.00 per person
H	Tea, Coffee and Humming Bird Cake	\$5.00 per person
I	Tea, Coffee and Fresh Seasonal Fruit	\$5.00 per person
J	Tea, Coffee and Mini Savouries	\$5.00 per person
K	Tea, Coffee and Mini Quiches	\$5.00 per person
L	Tea, Coffee and Aged Cheddar, Pickled Onion and Pineapple Kebab	\$5.00 per person
M	Tea, Coffee and Smoked Chicken Mexican Tortilla Pinwheel	\$5.50 per person
N	Tea, Coffee and Crispy Baked Italian Pizza	\$5.50 per person
O	Tea, Coffee and Ribbon Sandwiches	\$6.00 per person
P	Tea, Coffee and Champagne Ham, Brie and Sun Dried Tomato Croissants	\$6.00 per person

**ORANGE JUICE – Add an additional \$1.00 per person to any Menu**

**Please Note: The Prices are based upon one item per person**

## COCKTAIL/FINGER FOOD MENUS

Create your own menu to suit your budget  
(Minimum of 4 choices)

MENU	ITEM – COLD SELECTION	PRICE PER PERSON	QUANTITY PER PERSON
1	Baby Savoury Herb Scones with Champagne Ham & Port Wine Mascarpone	\$2.25	2
2	Vegetable Sushi Roll with Pickled Ginger and Wasabi	\$2.50	2
3	Ribbon Sandwiches	\$2.75	1.5
4	Mexican Smoked Chicken Tortilla with Avocado	\$2.75	1
5	Pita Pocket with Hummus, Slaw and Falafel	\$3.00	1
6	Manuka Smoked Lamb on Tabouleh Salad	\$2.50	1.5
7	Mini Prawn Cocktail with Tropical Fruit Salsa	\$3.00	1
8	Oyster Shooter with Vodka and Lime	\$3.00	1
9	Smoked Salmon Parfait on German Pumpernickel with Brie	\$2.75	2
10	Pepperoni Salami and Spanish Salsa in Filoette	\$2.25	2
11	Middle Eastern Tuna Pinwheel	\$2.25	3
12	Greek Salad in Pastry Tartlet	\$2.00	2
13	Seasonal Fruit with Toasted Coconut	\$2.50	1
14	Meringue Tear Drops with Passionfruit Mousse	\$2.00	2
15	White Rum and Coconut Truffles	\$3.50	2
16	Steamed Sweet Vanilla Custard Rice Buns	\$2.25	1
	<b>ITEM – HOT SELECTION</b>		
17	Spanish Chorizo Sausage Wrapped in Damper Pastry	\$2.75	1
18	Oven Baked Crispy Pizza with Various Toppings	\$2.50	1
19	Steamed Dim Sum Selection with Chilli Sambal	\$2.75	2
20	Hot Smoked fish and Herb Frittata	\$2.25	2
21	Vegetable Samosas with Cucumber Yoghurt	\$2.50	4
22	Assorted Cocktail Chicken, Beef, Lamb Satay	\$3.00	3
23	Crispy Italian Bruschetta Selection	\$2.50	2
24	Prawn Toast with Toast Sesame Seeds	\$2.75	3
25	Petit Quiche and Savouries	\$2.50	2
26	Hoki Bites with Moroccan Ketchup Aioli	\$2.75	4
27	Tandori Bites	\$2.50	3
28	Vegetable Springrolls with Thai Dipping Sauce	\$2.50	4
29	Chinese Steamed BBQ Pork Rice Buns	\$2.25	1

**FRESHLY BREWED COFFEE AND A SELECTION OF TEAS – Add an additional \$2.50pp**

**ORANGE JUICE – Add an additional \$1.00pp**



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**WORKING PERSONS LUNCH**

(The minimum number required is 20 people)

\$21.50 per person

**Touch of Italy**

Olive Focaccia Bread with Sea Salt  
Mezze Platter with Cured Meats and Pickles  
Oven Baked Bruschetta with Tomato and Basil  
Wood Fired Pizza  
Roman Salad with Caesar Dressing  
Balsamic and Parmesan roast Tomatoes  
Pork Rissoles, Spaghetti and Tomato Oregano Sauce  
Steamed date and Hazelnut Pudding with Honey Sauce

**Heat of Asia**

Steamed BBQ pork Rice Buns  
Sushi Maki with Pickled Ginger and Wasabi  
Egg Foo Yung  
Thai Fish Cakes with Cucumber Relish  
Red Chicken Curry with Dried Shallot Jasmine Rice  
Gado, Gado Salad  
Shanghai Wok Style Noodles  
Mountain of Fresh Fruit on Ice

**Spanish Fiesta**

Oven Baked Crispy Bread with Chickpea Hummas  
Spanish Tapas Selection  
Chicken Paella with Saffron and Fresh Herbs  
Chorizo Sausage Wrapped in Damper Pastry  
Grilled Fish Fillets Topped with Orange, Sultanas and Roast  
Pinenuts  
Mixed Salad Leaves  
Pickled Tomato and Cucumber  
Apple and Almond Tart with Clotted Cream

**Viva La France**

Crispy Oven Baked French Bread with Extra Virgin Olive Oil  
Chicken Liver and Cognac Pate with Redcurrant Jelly  
Mini Filled Croissants with Champagne Ham and Camembert  
Balsamic Roast Baby Beetroots with Candied Walnuts  
Tossed Green Salad with Dijon Mustard Dressing  
Chicken Coq Au Vin with Button Mushrooms and Fresh  
Tarragon  
Steamed Minted New Potatoes  
Aged Puhoi Waxed Cheddar Cheese with Candied Prunes

**New Zealand Fair**

Oven Baked Crispy Bread  
Steamed Greenlip Mussels in Steinlarger Herb Broth  
Ribbon Sandwiches with Vegetarian and Savory Fillings  
Mini Baked Potato Topped Pies with Tomato Chutney  
BBQ Scotch Beef with Cabernet Sauvignon Onion Jus  
Bubble and Squeak Mash Potato  
Tossed Mixed Salad with Cider Dressing  
Pavlova Topped with Seasonal Fruit and Passionfruit

**ROAST JOINT OF THE DAY WILL BE  
AVAILABLE IF REQUIRED AT \$3.50 PER  
PERSON EXTRA.**

**ALL WORKING PERSON LUNCH BUFFET MENUS COME WITH  
FRESHLY BREWED COFFEE AND A SELECTION OF TEAS**



**KINGSGATE HOTEL**  
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**BUFFET MENU A**

(The minimum number required is 20 people)

\$35.00 per person

Soup of the Moment with Oven Baked Crispy Breads

**FROM THE DELI:**

Selection of Cured Meats with Pickles and Chutneys  
Mixed Salad Greens  
Roast Orange Baby Beetroot  
Sweet and Sour Cucumber  
Sliced Tomato, Red Onion and Capers  
Potato, Chive and Egg Salad  
Coleslaw with Aged Cheddar  
Shrimp and Surimi in Cocktail Sauce

**HOT FROM THE KITCHEN:**

Pot Roast Tandoori Chicken with Rita and Roast Cumin Pilaff  
Braised Lamb Shanks with Bitter Chocolate Sauce and Minted Crushed Potato  
Penne Pasta with Spinach, Tomato, Black Olives and Mushrooms  
Dukkah Crusted Scotch Fillet with Roast Gourmet Potatoes  
Tempura Fish Bites with Ginger, Lime and Coconut  
Wok Tossed Seasonal Vegetables

**DESSERT:**

Pavlova with Chef's Creations  
Italian Tiramisu  
Seasonal Fresh Fruit Patter  
Pineapple Flan with Toasted Coconut Shavings  
Chocolate Panna Cotta

A Selection of New Zealand Cheeses

Complimented with Freshly Brewed Coffee and a Selection of Teas



**KINGSGATE HOTEL**  
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**BUFFET MENU B**

(The minimum number required is 20 people)  
\$40.00 per person

Soup of the Moment  
with Oven Baked Crispy Breads

**FROM THE DELI:**

Selection of Cured Meats with Pickle and Chutney  
Mixed Salad Greens  
Roast Balsamic Baby Beetroot  
Pickled Tomato and Cucumber  
Honey Glazed Sugar Carrots with Raisins and Apple Cider Dressing  
Celery, Orange and Walnut Salad  
Roman Style Zucchini  
Shrimp and Surimi Salad  
Salt and Pepper Marinated Squid  
Manuka Smoked Greenlip Mussels

**HOT FROM THE KITCHEN:**

Mediterranean Chicken  
Slowly Braised Beef with Guinness, Bacon and Garlic Sauce  
Grilled Fish with Champagne and Fennel  
Pasta with Olives, Dried Tomato, Anchovies and Roast Baby Capers  
Citrus Whipped Potatoes  
Roast Rosemary Scented Potatoes  
Seasonal Vegetables with Sweet and Sour Glaze

**FROM THE CHEF'S CARVERY:**

Orange, Thyme and Chilli Roast Leg of Lamb

**DESSERT:**

Pavlova with Chefs Creation  
Mint and Sambuca Cheesecake  
Raspberry and Chocolate Sludge Cake with Raspberry Compote  
Coconut Mousse with Charred Pineapples  
Seasonal Fresh Fruit Platter  
New Zealand Cheese Selection

Complimented with freshly Brewed Coffee and a selection of Teas



**KINGSGATE HOTEL**  
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**BUFFET MENU C**

(The minimum number required is 20 people)

\$45.00 per person

Soup of the Moment with Oven Baked Crispy Breads

**FROM THE DELI:**

Selection of Cured Meats with Pickle and Chutney  
Mixed Leaf Salad  
Caesar Salad with Anchovy Dressing  
Roast Tomato with Parmesan Shavings  
Barley and Tabblouh Salad  
Shrimp and Surimi Salad  
Chilli and Lime Marinated Squid  
Manuka Smoked Greenlip Mussels  
Salt Water Tiger Prawns

**HOT FROM THE KITCHEN:**

Lamb Rissoles Combined with Three Peppercorn Sauce  
Seafood Selection, Spaghetti and Tomato Oregano Sauce  
Grilled King Salmon, Creamy Spinach and Charred Sweetcorn  
Roast Pork Medallions, Field Mushrooms and Cider Jus  
Herb and Cheddar Whipped Potatoes  
Roast Thyme Scented Potato  
Roast Vegetable with Citrus Glaze

**FROM THE CHEF'S CARVERING TABLE:**

Zatar Crusted Sirloin of Beef  
Glazed Honey and Cinnamon Baked Champagne Ham

**DESSERT:**

Pavlova with Chefs Creation  
Three Citrus Cheesecake  
Sticky Date and Walnut Pudding with Irish baileys Sauce Anglaise  
Semi Sweet Chocolate Mousse with Spiced Doris Plums  
Seasonal Fresh Fruit Platter  
Apricot and Amaretto Tart with Port Wine mascarpone  
New Zealand Cheese Selection

Complimented with freshly Brewed Coffee and a selection of Teas



**KINGSGATE HOTEL**  
HAMILTON

**STANDARD BUFFET MENU**

(The minimum number required is 20 people)

\$32.00 per person

Soup of the Moment with Oven Baked Breads

**SEAFOOD:**

Salt Water Prawns, Mussels, Squid, Shrimps,  
Surimi, Pipi and Coconut Marinated Market Fish

**FROM THE DELI CORNER:**

Selection of Cured Meats, Pickles,  
Relishes, Chutneys  
and New Zealand Cheese Selection

**SALAD SELECTION:**

Green Leaf Salad  
Roast Baby Beetroots, Pickled Tomato and Cucumber  
Celery, Apple and Walnut  
Cabbage, Orange and Cheese  
Potato and Tuna Salad

Subject to Seasonal Availability Salads may Change

**HOT FROM THE KITCHEN:**

Selection of International Dishes from around the World

**FROM THE CHEF'S CARVING TABLE:**

Chef's Choice of a Selection from the Following  
Honey Baked Champagne Ham  
Dukkah Crusted Roast Beef  
Rosemary and Garlic Roast Shoulder of Lamb  
Roast Lion of Pork with Cinnamon and Apple

**DESSERT:**

Pavlova  
Selection of Cheesecake  
Italian Tiramisu  
Array of Flavoured Cakes and Mousses

Subject to Seasonal Availability Dishes May Change



**KINGSGATE HOTEL**  
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**BAR PRICES**

**TAP BEER - Tap beer not available in Conference Room**

Waikato, Lion Red, Speight's Gold, DB Export, Speights's Old Dark, \$3.70 per glass(tap)  
Monteith's Original \$4.20 per bottle

**NEW ZEALAND BEERS**

Mac's Gold, DB Export Dry, Black Mac, Speight's Distinction Ale \$4.60 per bottle  
Steinlager, Heineken \$6.00 per bottle

**IMPORTED BEERS**

Crown Lager, Corona, Carlsberg, Guinness, Stella Artois \$6.00 per bottle

**LIGHT BEERS**

Steinlager Premium Light, Mac's Special Light, Light Ice \$4.20 per bottle

**CIDER & GRAPE JUICE**

Brightstone Cider \$4.00 per bottle  
Sparkling Grape Juice \$10.50 per bottle

**SPIRITS**

Jim Beam, Vodka, Rum, Whiskey, Gin, Jack Daniel's, Bacardi, \$3.50 Single  
Southern Comfort, St Remy Brandy \$6.00 Double

**RTD's**

Coruba, Smirnoff, Archers Range \$6.00 per bottle  
Jim Beam \$7.50 per bottle  
Jim Beam Black \$8.00 per bottle

**PURE JUICE**

Grapefruit, Orange, Tomato and Pineapple \$3.50 per glass  
\$12.00 per carafe

**SOFT DRINK**

Coke, Orange, Soda, Ginger Ale, Diet Lemonade, Lemonade, Tonic, \$2.50 per glass  
L & P, Diet Coke \$10.00 per carafe

**Cash Bar or Account in Conference Rooms – Eftpos available by arrangement**

## METHODE TRADITIONNELLE

	Glass	Bottle
<b>Moet &amp; Chandon</b> Complete, generous and dynamic.		<b>\$95.00</b>
<b>Deutz Marlborough Cuvee</b> A sophisticated premium methode traditionnelle that is a true rival to French Champagne.		<b>\$45.00</b>
<b>Lindauer Brut</b> An internationally acclaimed New Zealand methode traditionnelle with rich fruit flavours.	<b>\$6.50</b> 200ml	<b>\$23.00</b> 750ml
<b>Lindauer Fraise</b> Lindauer Fraise adds a touch of natural strawberry flavour to New Zealand's best-loved sparkling wine	<b>\$7.50</b> 200ml	

## CHARDONNAY

<b>Montana Gisborne Chardonnay</b> Mouth-watering tropical fruit flavours are enhanced with soft hints of oak.	<b>\$5.50</b>	<b>\$25.00</b>
<b>Villa Maria Private Bin Chardonnay</b> Ripe peaches and hazelnuts with a creamy palate with a clean finish.	<b>\$6.00</b>	<b>\$27.00</b>
<b>Saints Chardonnay</b> flavoursome, fruit-driven wine with grapefruit and ripe tropical fruit flavours complemented by nutty, creamy oak characters.		<b>\$28.00</b>
<b>Mystery Creek Barrel-Fermented Chardonnay</b> Waikato's very own Chardonnay showing balanced oak and fruit.		<b>\$33.00</b>
<b>Church Road Chardonnay</b> An elegant, barrique-fermented Chardonnay with ripe stone fruit characteristics enhanced by toasty oak sweetness and subtle layers of complexity.	<b>\$7.50</b>	<b>\$37.00</b>
<b>Esk Valley BL</b> This is a full bodied wine. Flavours, including grapefruit, melon, ginger and subtle oak characters.		<b>\$38.00</b>

## SAUVIGNON BLANC

<b>Montana Marlborough Sauvignon Blanc</b>	<b>\$5.50</b>	<b>\$25.00</b>
Crisp, fresh, and bursting with intense fruit flavours		
<b>Stoneleigh Sauvignon Blanc</b>	<b>\$6.00</b>	<b>\$30.00</b>
A bouquet of passionfruit, Capsicum and melon flavours. With a touch of citrus zest.		
<b>Mudhouse Sauvignon Blanc</b>		<b>\$32.00</b>
Gooseberry and herbaceous ness with a hints of tropical fruit, full bodied Rich with a dry finish.		
<b>Wither Hills Sauvignon Blanc</b>	<b>\$7.50</b>	<b>\$35.00</b>
A vibrant fresh herbal aroma with gooseberry overtones, Rich fruity intensity.		
<b>Oyster Bay Marlborough Sauvignon Blanc</b>		<b>\$37.00</b>
Good, clean, fresh fruit with very balanced herbaceous characters on the palate. A truly exciting wine.		
<b>Villa Maria Wairau Valley Sauvignon Blanc</b>		<b>\$42.00</b>
Grapes from four Wairau Valley vineyards were carefully harvested and cold fermented separately. These wines were later selected as being the best from the vintage.		

## AROMATICS

<b>Villa Maria Private Bin Riesling</b>	<b>\$6.00</b>	<b>\$26.00</b>
Bouquet of ripe citrus – lime flavours with a blossom aroma. A semi dry styled wine		
<b>Montana Reserve Vintage Release Riesling</b>		<b>\$33.00</b>
Finest grapes are harvested to produce this aromatic delicate wine.		
<b>Villa Maria Cellar Selection Pinot Gris</b>		<b>\$34.00</b>
A full bodied wine with delicious pear, stone fruit and spicy cinnamon flavours		
<b>Kemblefield Gewurztraminer</b>		<b>\$35.00</b>
Lychee and rose petal aromas with apple and grapefruit flavours.		
<b>Brown Brothers Late Harvest Orange Muscat &amp; Flora</b>		<b>\$26.00</b>
Citrus and stone fruit flavours, fresh crisp finish.		

## RED WINE

<b>Villa Maria PB Merlot Cabernet</b>	<b>\$5.50</b>	<b>\$26.00</b>
Delicious ripe cherry and spicy cedar flavours		
<b>CJ Pask Roy's Hill Cabernet Merlot</b>		<b>\$28.00</b>
Intense fresh berry flavours and spice aromas complemented by subtle oak.		
<b>Plantagenet Omrah Shiraz</b>		<b>\$29.00</b>
Abundant fruit flavour of raspberries and plums. Great drinking.		
<b>Twin Islands Pinot Noir</b>	<b>\$6.50</b>	<b>\$30.00</b>
Distinctive cherry and plum aromas medium bodied wine.		
<b>Villa Maria Merlot Cabernet Sauvignon</b>		<b>\$33.00</b>
Deep crimson in colour with a bouquet of cherry and dusty cedar aromas		
<b>Church Road Cabernet Sauvignon Merlot</b>	<b>\$7.50</b>	<b>\$37.00</b>
A rich, complex wine which displays lively berry fruit aromas complemented by spicy French Oak flavours and firm fine-grained tannins.		
<b>Esk Valley Black Label Merlot</b>		<b>\$38.00</b>
Cherry, plum and chocolate flavours. Typically found in Hawkes Bay merlot.		
<b>Peter Lehmann Shiraz</b>		<b>\$40.00</b>
A rich warm red wine with intensely concentrated fruit flavours.		
<b>Vidal Estate Pinot Noir</b>		<b>\$42.00</b>
Ripe cherry, berry fruit aromas tannins are fine and elegantly.		



## KINGSGATE HOTEL HAMILTON

### TOURIST INFORMATION

Hamilton has many excellent attractions and activities providing visitors with a wide range of beautiful and natural areas to enjoy, including some of New Zealand's most visited attractions, the Hamilton City Gardens and Hamilton Zoo. Other tourist attractions include Waterworld, Waikato Museum of Art and History, Extreme Indoor Climbing, Riverside Bowling Lanes, Waingaro Hot Springs and the Sporting Memories Museum.

To add a new dimension to your Conference let us customise your program with a leisure activity. Our team can advise and book half day, full day, evening, or short activities to personalise your Conference.

#### **Hamilton Zoo**

Brymer Road, Hamilton  
Ph: 07 838 6720

#### **Waterworld**

Garnett Avenue, Te Rapa  
Ph: 07 849 4389

#### **Robinson Sports Museum & Gardens**

Woodside Road, Matangi  
Ph: 0800 35 60 37

#### **Gails of Tamahere**

28 Devine Road, Tamahere  
Ph: 07 856 6609

#### **Hamilton Gardens**

Cobham Drive, Hamilton  
Ph: 07 856 3200

#### **Hamilton Lake**

City Centre

#### **Waipa Delta**

Memorial Park Jetty, Hamilton  
Ph: 07 854 7913  
Or 0800 472 3353

#### **Waingaro Hot Springs**

Ngaruawahia  
Ph: 07 825 4761

#### **Woodlands Historic Homestead**

42 Whitikahu Road, Gordonton  
Ph: 07 824 3687

#### **Hamilton Fun Park**

82 Duke Street, Hamilton  
Ph: 07 8466455

#### **Waikato Museum of Art**

Corner Victoria & Grantham Streets  
Ph: 07 838 6606

#### **Time Out**

460 Victoria Street, Hamilton  
Ph: 07 838 3315

#### **Blastcars**

82 Duke Street, Hamilton  
Ph: 07 846 6455

#### **Extreme Indoor Climbing**

90 Greenwood Street, Hamilton  
Ph: 07 847 5858

#### **Laser Zone**

Kahikatea Drive, Hamilton  
Ph: 07 847 2628

#### **Ultimate Game**

Rukuhia Road, Ohaupo  
Ph: 07 843 4378

**Riverside Lanes**  
Victoria Street  
Ph: 07 838 3926

## YOUR PERSONALISED CHECKLIST

Have you arranged everything? Is there anything you may have forgotten? To ensure you have all that is required to effectively co-ordinate your event Kingsgate Hotel Hamilton has prepared the following Events Checklist

### Conference Room Requirements

- Capacity

### Specifications

- Power Source
- Lighting
- Heating
- Black-out Facilities
- Microphone
- Floor Plans
- Location
- Availability
- Access Time

### Room Set-up

- Theatre Style
- Classroom Style
- Boardroom Style
- U-Shape

### Technical Support

- Required Equipment
- Costs
- Back-up Equipment
- Personnel Support
- Familiarisation of Equipment

### The "Extra Touch"

- Pillow Gifts
- Welcome Letter
- Welcome Gifts
- Suite for VIP's
- Surprise Trips/Excursions

### Catering Requirements

- Breakfast

- Morning Tea
- Working Lunch
- Afternoon Tea
- Pre-Dinner Drinks
- Cocktails
- Dinner
- Mini Bars
- Menu Selection
- Costs
- Times
- Pax Number

### Accommodation Requirements

- Number of Rooms

### Type of Rooms

- Single
- Twin
- Arrival & Departure Dates
- List of Attendee Names
- Early Arrivals
- Guests Staying On

### Special Rooms

- Disabled
- Suite
- Family
- Smoking/Non Smoking

### Additional

- Hotel Transfers
- Transport
- Theme Dinners

**If this list encourages any ideas or questions please do not hesitate to contact the Conference Manager who will be more than happy to assist.**

## Conference Requirement Fast-Fax Form

TO:

FROM: \_\_\_\_\_

Kingsgate Hotel Hamilton  
100 Garnett Avenue  
HAMILTON

Contact: Sandra Treloar  
Phone: 07 849 0860  
Fax: 07 849 0660  
Email: [Sandra.treloar@kingsgateghamilton.net.nz](mailto:Sandra.treloar@kingsgateghamilton.net.nz)

CONTACT NAME: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
FAX: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

FUNCTION TYPE:

- Conference
- Workshop
- Seminar
- Training
- Other

FUNCTION DATE/S: \_\_\_\_\_

NUMBERS: \_\_\_\_\_  
(including presenter/s)

ROOM REQUIRED:

- Conference Room
- Seminar Room

ROOM LAYOUT

- Theatre
- U-shape
- Other
- Classroom
- Boardroom

CATERING TIMES

- Arrival \_\_\_\_\_
- Breakfast \_\_\_\_\_
- Morning Tea \_\_\_\_\_
- Lunch \_\_\_\_\_
- Afternoon Tea \_\_\_\_\_
- Drinks/Nibbles \_\_\_\_\_
- Dinner \_\_\_\_\_

MENU SELECTION

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EQUIPMENT

- Whiteboard
- OHP/Screen
- TV/Video
- Electronic Whiteboard
- Slide Projector
- Other \_\_\_\_\_

Notes \_\_\_\_\_



**KINGSGATE HOTEL**  
HAMILTON

**AGREEMENT** made on this \_\_\_\_\_ day of \_\_\_\_\_ 200\_

**BETWEEN** Kingsgate Hotel Hamilton

**AND**

\_\_\_\_\_ of \_\_\_\_\_ ("Client")

**RECITALS:**

- A. Kingsgate Hotel Hamilton is in the business of providing Conference, Banquet and Accommodation facilities to the Client.
- B. The client wishes to engage Kingsgate Hotel Hamilton to provide certain of these facilities for the client.
- C. The parties now wish to record the terms and conditions of that engagement.

**IT IS AGREED THAT:**

- 1. The terms and conditions of the engagement are attached.
- 2. The fee schedule is attached Kingsgate Hotel Hamilton Conference Confirmation.

**SIGNED FOR AND ON BEHALF OF:**

Kingsgate Hotel Hamilton

In the presence of:

\_\_\_\_\_  
Sales and Conference Manager

\_\_\_\_\_

\_\_\_\_\_  
General Manager

\_\_\_\_\_

**SIGNED FOR AND BEHALF OF:**

In the presence of.

\_\_\_\_\_  
( \_\_\_\_\_ )

\_\_\_\_\_  
Director

\_\_\_\_\_

\_\_\_\_\_  
Director/Secretary

\_\_\_\_\_

**SCHEDULE A**  
KINGSGATE HOTEL HAMILTON  
CONFERENCE & BANQUET TERMS AND CONDITIONS

**1.0 FINAL NUMBERS:**

1.1 The numbers expected to attend the event must be advised seven (7) working days prior to the commencement of the event, with final confirmation no later than 10am two (2) working days prior to the event. This number will constitute the minimum charge.

**2.0 FUNCTION ROOM HIRE:**

2.1 It is agreed that the event will commence at the scheduled time and that the function room allocated will be vacated at the nominated time. The Hotel reserves the right to apply a charge for each additional hour exceeding the agreed specified time.

2.1 In the event that a designated room cannot be made available, the Hotel reserves the right to substitute comparable facilities and where possible will give the Client prior notification of the substitution.

2.3 Room hire charges, if applicable, are subject to the period required, number of guests in attendance and overall catering requirements.

**3.0 CONFIRMATION:**

3.1 Confirmation of a booking must be made by way of this signed contract by the Client within 14 days of the original reservation otherwise the Management of the Hotel reserves the right to cancel the booking and allocate the venue to another client.

**4.0 DEPOSIT:**

4.1 To secure a Conference reservation with the Hotel, a minimum deposit of \$500.00 or 20% of the estimated function cost (whichever is the greater) may be required at the time of confirmation.

4.2 To secure a Wedding or Stand-alone Banquet reservation with the Hotel, a minimum non-refundable deposit of \$500.00 is payable at the time of reservation and a further payment of 50% of the estimated function cost is required at three months (3) prior to the function.

4.3 The hotel reserves the right to vary the deposit amount.

**5.0 FINAL PAYMENT**

5.1 For Conferences, final payment will be due on departure by credit card or bank cheque unless Kingsgate Hotel Hamilton has approved prior credit facilities.

5.2 For Weddings and Stand-alone Banquets, final payment of all known expenditure will be due in full seven (7) days prior to the function and the balance payable at the conclusion of the event, prior to departure.

5.3 It is understood that in instances where prior credit facilities have not been arranged with Kingsgate Hotel Hamilton and where the Client's guests or invitees have incurred additional charges such as meals, laundry, toll charges and liquor, these accounts must be settled by the Client as part of the final account.

**6.0 CANCELLATION:**

6.1 Food and beverage functions may be cancelled in writing up to 30 days prior to the function commencement without penalty to the client.

6.2 For cancellations between 30 days and 14 days prior to the function, 50% of the deposit may be retained.

6.3 For cancellations between 14 and 7 days prior to the function, the deposit may be non-refundable.

6.4 For cancellations less than 7 days prior to the function a fee of 50% of the estimated total revenue may be charged.

6.5 All cancellations must be received by the Hotel in writing.

## **7.0 FOOD AND BEVERAGE:**

- 7.1 The Hotel will not allow food and/or beverage of any kind on to the premises for consumption or any other purposes for the Client or the Client's guests or invites, unless prior arrangements have been made with the Hotel Management.
- 7.2 If specified, liquor in excess of the amount specified will not be supplied until an authorisation is signed by the Client or a duly authorised representative present at the event.
- 7.3 The Hotel reserves the right to discontinue the supply of liquor at any time, pursuant to the Sales of Liquor Act and Maori Community Development Act 1962.

## **8.0 ACCOMMODATION**

- 8.1 In the event that rooms are reserved in conjunction with a food and beverage booking, a completed room list will be required 30 working days prior to the commencement of the function.
- 8.2 The Hotel reserves the right to charge a cancellation fee of one night's accommodation for any rooms cancelled less than 30 days prior to arrival or any rooms subsequently unoccupied.

## **9.0 HOTEL DAMAGES/INSURANCE**

- 9.1 The Client is financially responsible for any damage, breakage or pilferage sustained to the Hotel Premises or Equipment by the Client, the Client's guests, invitees, outside contractors or other persons attending the function, whether in the room reserved or any area or part of the Hotel, prior to, during or after the event.
- 9.2 Nothing is to be nailed, screwed, stapled or adhered to any wall, door or other surface or part of the building unless the Hotel Management has given prior approval. Suitable floor protection is to be used as required. Signage in Hotel public areas is to be kept to a minimum and must be approved by the Hotel Management.
- 9.3 For all exhibitions and stage set-ups produced by outside contractors, plans and power requirements must be approved by the Hotel's Chief Engineer a minimum of 14 days prior to the event.
- 9.4 The Hotel will take all necessary care of the Client's property but will take no responsibility for damage to or loss of property or merchandise left in the Hotel prior to, during or after the function.
- 9.5 The Client will be responsible for the removal of the property after the conclusion of the event and any goods left in the Hotel after the function without prior arrangements will be deemed abandoned.
- 9.6 The Client must arrange their own personal liability insurance and security, as required.
- 9.7 The Client should conduct their function in an orderly manner, in full compliance with all applicable laws at a minimum disruption to other guests of the Hotel.
- 9.8 If the Hotel has reason to believe that a function will affect the smooth running of the Hotel's business, its security or reputation, it reserves the right to cancel the function without liability at any time either before commencement of the function or during it.
- 9.9 The hotel reserves the right to exclude or remove any objectionable persons from the function or Hotel premises without liability at any time during the function.

## **10.0 PRICING POLICY:**

- 10.1 Goods and Service Tax is included in the quoted rates, unless stated otherwise. GST is subject to alteration without notice.
- 10.2 A service charge may be applicable for each additional hour a function continues after midnight based on the number of confirmed attendees. Likewise, a surcharge may apply for Food and Beverage functions of 25 guests or less.
- 10.3 Every endeavour will be made to maintain prices as quoted however prices are based on current costs and may be subject to change without notice to meet increases as they arise

## **11.0 AGENCY:**

- 11.1 Where the Organiser is not the Client, the Organiser warrants that it has the authority to enter this agreement on behalf of the Client.

## **12.0 ASSIGNMENT:**

- 12.1 The Client may not assign its rights under this Agreement without the written consent of Kingsgate Hotel Hamilton.

## **13.0 DISPUTE AND APPLICABLE LAW:**

- 13.1 This Agreement is made in New Zealand and its construction, validity and performance is determined under New Zealand law.

**14.0**

**ENTIRE AGREEMENT:**

14.1

The terms and conditions set out in the Agreement contain the entire Agreement as concluded between the parties.

**15.0**

**FORCE MAJEUR:**

15.1

Where matters beyond the reasonable control of Kingsgate Hotel Hamilton impairs or prevents Kingsgate Hotel Hamilton being able to perform its obligations under the event contract, the Client releases Kingsgate Hotel Hamilton from any liability or loss incidental or consequential to such matters.

**16.0**

**COMPLIANCE WITH STATUTES AND REGULATIONS:**

16.1

The Client shall observe all relevant statement, regulations, ordinances and by-laws relating to their activity.

**17.0**

**VARIATION:**

17.1

Any variation, amendment or modification of these terms and conditions shall only be binding where committed to in writing and executed by the parties.