

KINGSGATE HOTEL ROTORUA CONFERENCE PACK



KINGSGATE HOTEL ROTORUA



Thank you for your interest in the Kingsgate Hotel Rotorua as a proposed venue for your next conference, meeting or event. We thrive on challenges and will do everything to ensure your event is totally successful and a memorable one.

**KINGSGATE HOTEL ROTORUA
CONFERENCE PACK**

KEY STATISTICS

Fenton St, Rotorua
PO Box 1045
New Zealand



Phone: (07) 348 0199
Fax: (07) 346 1973
Conference DDI: (07) 349 8607
Email: Nici.Verster@millenniumhotels.co.nz
Website: www.kingsgaterotorua.co.nz

Welcome to Rotorua – Manaakitanga “feel the spirit”. It is our cities motto... it holds a powerful promise as well as an invitation to experience the essence of our geothermal wonderland.



An iconic landmark in Rotorua, the magnificent Maori warrior cast in bronze, welcomes visitors to the Kingsgate Hotel Rotorua.

Kingsgate Hotel Rotorua, prides itself on its reputation for providing the type of personal service that makes New Zealanders famous across the world, coupled with a wide range of leisure facilities, extensive conference facilities and our 136 recently refurbished accommodation rooms, you'll understand why this hotel is as popular with the New Zealanders as the International visitors.



The conference facilities at the Kingsgate Hotel Rotorua are perfectly suited for a wide range of uses. The function rooms are versatile enough to match anything from a interview room to a lavish wedding. The conference team thrive on the challenges of organising the perfect event.

Conveniently located in Fenton street the Kingsgate hotel Rotorua is a perfect base to explore the city and its many attractions.

With the earthy tones reflected in our recently refurbished restaurant and bar area, the newly installed fireplace is a warm and relaxing venue to unwind with a beverage of your choice at the end of your business day.

KINGSGATE HOTEL ROTORUA CONFERENCE PACK



Kingsgate Hotel Rotoruas 136 accommodation rooms consist of

- 3 Suites
- 59 Superior rooms
- 74 Standard

Superior room features include

- High speed internet access
- Individually controlled air-conditioning
- Sky TV
- Hairdryer
- Iron and ironing board
- Tea and coffee making facilities
- Refrigerator
- Fully stocked mini-bar



Hotel guests can unwind after a busy day by playing tennis having a warm soak or burning excess energy in the gym.



GENERAL INFORMATION

136 Accommodation rooms

Kingsgate restaurant – Nightly buffet or a la carte on request

Hotel house Bar – catering for up to 100 delegates

Five event rooms ranging in size and décor

Sauna and spas

Guest laundry and Dry cleaning

Ample of street free car parking

Gymnasium

Babysitting service available on request

Safe deposit boxes In reception on request

24 hour room service

Guest bag storage

Photocopying, faxing and typing services.

Activities bookings and Information through Reception

KINGSGATE HOTEL ROTORUA
CONFERENCE PACK

CONFERENCE FACILITIES



- Five conference rooms
- Catering for functions from 10 to 340 people
- Three acres of land suitable for marquees and/or special events
- Specializing in themed events using a Rotorua venue of your choice
- All modern conference equipment available

Conference Room Capacities:

Venue	Theatre style	Classroom style	U-Shape Style	Boardroom style	Banquet style	Cocktail style	Area sq mt
Redwood Centre	340	110	65	70	200	300	344
Redwood One	160	70	50	40	100	180	225
Redwood Two	80	30	30	30	50	100	119
Concert Room	220	70	40	40	150	250	180
The Terrace	40	25	25	20	50	80	79
Boardroom	20	12	9	16	12	30	17



Redwood Centre

Half day & evening hire charge \$280.00
 Full day hire charge \$350.00
 No catering required \$450.00

Redwood One

Half day & Evening hire charge \$180.00
 Full day Hire charge \$250.00
 No catering required \$350.00

Redwood Two

Half day & evening hire charge \$160.00
 Full day hire charge \$220.00
 No catering required \$320.00

Concert Room

Half day & evening hire charge \$200.00
 Full day hire charge \$280.00
 No catering required \$380.00



Terrace Room

Half day & evening hire charge \$120.00
 Full day hire charge \$200.00
 No catering required \$280.00

Boardroom

Half day & evening hire charge \$100.00
 Full day hire charge \$150.00
 No catering required \$200.00

CONFERENCE FACILITIES (cont..)

Equipment:



Standard Equipment Supplied Free of Charge

First whiteboard, pens and duster
First flipchart and pens
First projection screen
Lectern
Pads & pens
Iced water & mints

Additional Equipment

Extra flip charts	\$20.00	per day
Extra whiteboards	\$25.00	per day
Hand held or lapel microphones	\$80.00	per day
CD player	\$60.00	per day
Overhead projector & screen	\$70.00	per day
TV & Video	\$90.00	per day
Slide projector	\$70.00	per day
Large electronic whiteboard	\$130.00	per day
Small electronic whiteboard	\$105.00	per day
Data projector	\$250.00	per day
Speaker phone	\$125.00	per day

In addition to the above, any further audio/visual needs can be met through a professional local company. Please notify us of your requirements, and we will provide information and prices on this for you.

Additional Services

Wireless internet access available
Secretarial services
Photocopies
IT Support
Faxes

Conference Facilities and Services

Optimum flexibility is offered in terms of style, seating arrangements and presentation facilities. We can adapt the venue to suit promotional themes or events, Multi-media or stage displays. Among the Conference Services we offer :

- Advice and booking of leisure activities
- Assistance in planning and design of registration forms, etc
- Detailed accounts at the end of your event
- Assistance with catering arrangements including menu compilation and beverage selection which best suit you requirements
- Recommendation and hire of local entertainment, photographers etc
- Dedicated conference Team

KINGSGATE HOTEL ROTORUA
CONFERENCE PACK

FOOD AND BEVERAGE



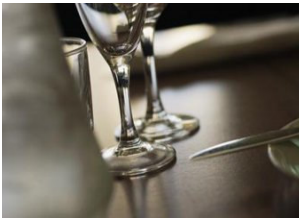
When planning your catering requirements, we offer several different options.

Catering for your event is served in the conference room for your convenience, if your needs are better met by having these intervals out of the conference room, this may be arranged for you.

We provide lunch in our Restaurant.
For those who would like to keep working through lunch we offer a working lunch served into the conference room.

Conference Catering Prices

Arrival tea and coffee	from \$3.00 per person
Coffee and tea breaks	from \$4.50 per person
Function lunches	from \$17.50 per person
Cocktail option	from \$15.50 per person
BBQ dinner menu	from \$23.00 per person
Buffet menus	from \$26.00 per person
Set menus	from \$32.00 per person



Sample Conference Working Lunch Menu

Fresh bread selection
Salad bar including lettuce, cherry tomatoes, sliced cucumber and grated cheese
One option cold sliced meat (beef, ham, salami or pastrami)
Greek salad
Honey soy marinated roast chicken pieces
Tortellini in tomato and basil sauce
Fresh fruit
Freshly brewed Tea and coffee

Sample Conference Finger food Lunch Menu

Cold Options

Club Sandwiches
Gourmet rolls with a variety of fillings
Focaccia bread with bacon & smoked cheese
Smoked salmon & cream cheese bagels

Hot Options

Savory selection
Mini quiche topped with feta and sundried tomato
Roast chicken nibbles / Smoked chicken wings / Spicy grilled chicken wings
Mini spring rolls & vegetable samosas with sweet chili sauce
Pizza fingers

